S.C. DEPARTMENT OF LABOR, LICENSING AND REGULATION
Division of Fire and Life Safety
Office of State Fire Marshal
141 Monticello Trail Columbia, SC 29203
Educational/Institutional Fire Drill Report

1. Facility/Address: Summerville Elementary
835 S. Main St.
Summerville, SC 29483

2. Person conducting drill: Debbie Cruse

3. Date of drill: 10-10-19 Time: 1:15

4. Weather Condition: ☑ Sunny ☐ Cloudy ☐ Raining
☐ Windy ☐ Calm 77 Temperature

5. Fire Department notified: ☑ Yes ☐ No
If so, how? ☐ Telephone ☑ Fire Alarm System

6. Number of occupants evacuated: 549 Students 60 Faculty/Staff

7. All rooms searched to insure evacuation of all: ☑ Yes ☐ No

8. Everyone gathered at designated meeting place: ☑ Yes ☐ No

9. Total time to evacuate: 1:18

10. Remarks: Mrs. Debbie Cruse

A record of all fire exit drills shall be kept on the premises. The following minimum information is required per the Standard Fire Prevention Code 809.1.2:

- Identity of person conducting drill.
- Date and Time of drill.
- Notification method.
- Staff members on duty and participating.
- Number of occupants evacuated.
- Any special conditions simulated.
- Problems encountered.
- Weather conditions.
- Time required for complete evacuation.