

Lock Down + Fire Drill



S.C. DEPARTMENT OF LABOR, LICENSING AND REGULATION
Division of Fire and Life Safety
Office of State Fire Marshal
141 Monticello Trail Columbia, SC 29203
Educational/Institutional Fire Drill Report

1. Facility/Address: Summerville Elementary

2. Person conducting drill: Debbie Cruse

3. Date of drill: 12-9-19 Time: _____

4. Weather Condition: Sunny Cloudy Raining
 Windy Calm _____ Temperature

5. Fire Department notified: Yes No no alarm pulled.
If so, how? Telephone Fire Alarm System

6. Number of occupants evacuated: 510 Students 80 Faculty/Staff

7. All rooms searched to insure evacuation of all: Yes No

8. Everyone gathered at designated meeting place: Yes No

9. Total time to evacuate: _____

10. Remarks:

Mrs. Debbie Cruse

A record of all fire exit drills shall be kept on the premises. The following minimum information is required per the Standard Fire Prevention Code 809.1.2:

- Identity of person conducting drill.
- Date and Time of drill.
- Notification method.
- Staff members on duty and participating.
- Number of occupants evacuated.
- Any special conditions simulated.
- Problems encountered.
- Weather conditions.
- Time required for complete evacuation.