



## Emergency Evacuation Drill Report

A record of all fire exit drills shall be kept on the premises for three years. The following minimum information is required per the International Fire Code: 405.5:

Date of Drill: 3.22.21 Time: 1:01 pm

**Facility/Address:**

Windsor Hill Arts Infused Elementary School  
8600 William Moultrie Drive  
North Charleston, SC 29420

Person conducting drill: Jennifer Bates

Weather Condition:  Sunny  Cloudy  Raining  Windy  Calm  
 Temperature 70

Fire Department notified:  Yes  No

If so, how?  Telephone  Fire Alarm System

Number of occupants evacuated: \_\_\_\_\_

If a school, the following number were evacuated: 449 Students 103 Faculty/Staff

Were all rooms searched by staff members to insure evacuation of all?  Yes  No

Did everyone gather at designated meeting place?  Yes  No

Any special conditions simulated (i.e. blocked exits)?  Yes  No

A different fire alarm "pull station" was tested for this drill (recommended):  Yes  No

Total amount of time to evacuate: 3 minutes

Remarks: (special conditions, problems encountered, etc.):

No issues